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## 1 PURPOSE

- 1.1 The University may award Degrees with Distinction in undergraduate three year equivalent full-time courses equating to a minimum of 144 units of credit or in undergraduate four year equivalent full - time courses not eligible for the award of an Honours Degree, equating to a minimum of 192 units of credit.
- 1.2 The University may award Degrees with Distinction in some postgraduate coursework courses.

## 2 SCOPE

- 2.1 This document will provide guidance on the awarding of a Degree with Distinction.

## 3 PROCEDURE

### Awarding undergraduate degrees with distinction

- 3.1 To be eligible for consideration for the award of an undergraduate Degree with Distinction, except where otherwise identified in the specific University accreditation of particular courses, a student must have achieved a minimum grade point average (GPA) of at least 6.00 for their course. This calculation should be based on all relevant units' grades studied as part of the undergraduate degree course, for which the Degree with Distinction is to be awarded.
- 3.2 Credit for prior learning included as part of the degree course will not usually be included in the calculation of the GPA, except in cases where the student has received unit credit from previous study with CQUniversity. However, in exceptional circumstances, the Pro Vice-Chancellor (Learning and Teaching) may approve the inclusion of credit for prior learning in these calculations.
- 3.3 Units for which the grade of Pass Non-Grade (PN) has been awarded are not included in the calculation of the GPA.
- 3.4 Students enrolled in combined degree courses which lead to two separate testamurs may be eligible for Degrees with Distinction in both degrees or only one of the degrees.

## Awarding postgraduate degrees with distinction

- 3.5 To be eligible for a postgraduate coursework award with distinction, a student must have
- successfully completed all units with CQUniversity
  - must have completed a minimum of 24 units of credit as graded units
- 3.6 A student must have achieved a minimum grade point average (GPA) of at least 6.00 for their course. This calculation should be based on all attempts at all relevant units' grades contributing to the postgraduate coursework degree course, for which the Degree with Distinction is to be awarded.
- 3.7 Units for which the grade of Pass Non - Grade (PN) has been awarded are not included in the calculation of the GPA.

## 4 RESPONSIBILITIES

### Compliance, monitoring and review

- 4.1 The Pro Vice-Chancellor (Learning and Teaching), or nominee, is responsible for ensuring compliance with these procedures.

### Reporting

- 4.2 No additional reporting is required.

### Records management

- 4.3 Staff must maintain all records relevant to administering this procedure in a recognised University recordkeeping system.

## 5 DEFINITIONS

- 5.1 Terms not defined in this document may be in the University [glossary](#).

## 6 RELATED LEGISLATION AND DOCUMENTS

[Calculation of Grade Point Average Procedure](#)

## 7 FEEDBACK

- 7.1 University staff and students may provide feedback about this document by emailing [policy@cqu.edu.au](mailto:policy@cqu.edu.au).

## 8 APPROVAL AND REVIEW DETAILS

Approval and Review	Details
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Advisory Committee to Approval Authority	Learning and Teaching Committee of Academic Board
Administrator	Pro Vice-Chancellor (Learning and Teaching)
Next Review Date	25/05/2019

Approval and Amendment History	Details
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Notes	

