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1 PURPOSE

- 1.1 Academic regalia (academic dress) signifies the academic qualification of the wearer.
- 1.2 This policy and procedure specifies the academic regalia to be worn by graduates, employees, University Council members, and honorary award recipients at graduation ceremonies and other occasions determined by Council.

2 SCOPE

- 2.1 This policy and procedure applies to CQUniversity Council members, employees, graduates and honorary award recipients including its predecessor institutions.

3 POLICY STATEMENT

- 3.1 Academic regalia shall be worn by graduates and stage party members at graduation ceremonies, as detailed below. It shall also be worn at special University ceremonies and other occasions determined by Council.

4 PROCEDURE

- 4.1 The academic regalia worn by the Chancellor, Deputy Chancellor, Vice-Chancellor and President, University Council members, Emeritus Chancellor, and honorary award recipients will be as follows.

| | | |
|------------|----------|---|
| Chancellor | Gown | Black Chancellor's gown trimmed with gold braid on the front panels, the hem and the sleeves with a sailor-collar trimmed with gold braid and embroidered on the back with an 18cm full-colour University emblem including gold metallic thread |
| | Headwear | Black velvet Tudor bonnet with gold cord and tassel or black mortarboard with gold tassel |

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| Deputy Chancellor | Gown | Black Chancellor style gown with gold satin front facings. The sleeves are detailed with one bar above the sleeve slit in gold satin and the sleeve slits are edged in gold satin. The sailor collar is covered in gold satin and embroidered on the back with an 18cm full-colour University emblem. |
| | Headwear | Black velvet Tudor bonnet with gold cord and tassel or black mortarboard with gold tassel |
| Vice-Chancellor and President | Gown | Black Vice-Chancellor's gown trimmed with silver braid on the front panels, the hem and the sleeves with a sailor-collar trimmed with silver braid and embroidered on the back with an 18cm full-colour University emblem including silver metallic thread |
| | Headwear | Black velvet Tudor bonnet with silver cord and tassel or black mortarboard with silver tassel |
| University Council Member | Gown | Black Cambridge Bachelor style |
| | Stole | 100cm long gold polyester rayon fabric, embroidered with a 12cm high full colour University emblem on the top left hand side, positioned 8cm from the top seam, and with two 2cm strips of satin diagonally across the bottom right hand side – one of University green and one of University blue |
| | Headwear | Black mortarboard with black tassel |
| Emeritus Chancellor | Gown | Black Chancellor style gown with red and gold front facings and gold trims on the hem and sleeves. The sleeve slits are edged in red satin. The red and gold continue onto the back of the gown with an 18cm full colour University emblem in the centre of the red satin which fills the sailor collar. The red facing is in satin, and the fold facing is in "Oakleaf". |
| | Headwear | Black velvet Tudor bonnet with gold cord and tassel or black mortarboard with gold tassel |
| Doctor of the University | Gown | Scarlet Cambridge Doctorate style with facings in University blue satin, edged with University gold. The sleeves are fully lined with University blue satin, fastened with a gold cord and button |
| | Hood | Scarlet Cambridge style, fully lined in University blue satin edged with gold satin |
| | Headwear | Black velvet Tudor bonnet with gold cord and tassel |
| Companion of the University | Gown | Black Cambridge Bachelor style |
| | Stole | 100cm long in University Blue polyester rayon fabric and embroidered with a 12cm high full colour University I emblem on each side, positioned 8cm from the top seam |
| | Headwear | Black mortarboard with black tassel |
| Honorary Doctor | Gown | Scarlet Cambridge Doctorate style with facings in silver satin. The sleeves are fully lined with silver satin, fastened with a gold cord and button |
| | Hood | Scarlet Cambridge style fully lined in silver satin |
| | Headwear | Black velvet Tudor bonnet with gold cord and tassel |

| | | |
|-----------------|----------|--|
| Honorary Master | Gown | Black Cambridge Master style |
| | Hood | Black Cambridge style fully lined with satin in the relevant discipline colour |
| | Headwear | Black mortarboard with black tassel |

Graduates

4.2 The academic regalia worn by graduates will be as follows.

| | | |
|---|----------|---|
| Doctor of Philosophy | Gown | Blue Oxford Doctorate style with facings of green, red and gold satin. The sleeves are fully lined with University green satin, with red and gold satin edging |
| | Hood | Blue Oxford style fully lined with University green satin with red and gold satin edging, and fastened onto the front of the gown with 'hoodlinks' with the University rosella |
| | Headwear | Blue velvet Tudor bonnet with gold cord and tassel |
| Doctor of Business, Doctor of Education, The Professional Doctorate (Transdisciplinary Studies), Doctor of Professional Studies | Gown | Green Oxford Doctorate style with facings of blue, red and gold satin. The sleeves are fully lined with University blue satin, with red and gold satin edging |
| | Hood | Green Oxford style fully lined with University gold satin with red and blue satin edging, and fastened onto the front of the gown with 'hoodlinks' with the University rosella |
| | Headwear | Green velvet Tudor bonnet with gold cord and tassel |
| Master Degree | Gown | Black Cambridge Master style |
| | Stole | Violet, 100cm long in polyester rayon fabric, embroidered with a 12cm high full colour University emblem on each side, positioned 8cm from the top seam |
| | Headwear | Black mortarboard with black tassel |
| All Other Graduates | Gown | Black Cambridge Bachelor style |
| | Stole | 100cm long in polyester rayon fabric, of the appropriate colour listed in the Designated Colours, and embroidered with a 12cm high full colour University emblem on each side, positioned 8cm from the top seam |
| | Headwear | Black mortarboard with black tassel |

Employees

- 4.3 CQUniversity employees participating in a graduation ceremony shall wear the University's regalia in effect at the time of their conferral. Graduate employees may choose to wear their own, or the current regalia providing the required CQUniversity regalia is available.
- 4.4 Employees who graduated from other institutions shall be provided with the closest possible match to their requirements from University stock.

Designated colours

- 4.5 The standard colours for stoles and facings will correspond as closely as possible with the Australian Colour Standard for General Purposes AS2700:1985. The colours represent different levels of the [Australian Qualifications Framework](#) (AQF), and do not correspond with any particular discipline. Stoles were introduced in 2007.

| Award / Qualification | ASC Name | ASC Number |
|---|-------------|------------|
| Certificate Certificate I, II, III and IV Advanced Certificate Diploma | Driftwood | X34 |
| Advanced Diploma Associate Degree | Sunflower | Y15 |
| Bachelor | Opaline | G32 |
| Bachelor Honours | Jade | G21 |
| Graduate Certificate | Powder Blue | B32 |
| Graduate Diploma | Ultramarine | B21 |
| Master | Violet | P13 |

- 4.6 The University's stock of hoods are worn by pre-2007 CQUniversity graduates as well as employees who graduated from other institutions. The hood colours represent the following disciplines for CQUniversity graduates:
- Apricot – Health
 - Claret – Engineering and Physical Systems
 - Emerald Green – Music and Theatre
 - Lilac – Business, Accounting, and Law
 - Rich Blue – Education and Creative Arts
 - Rose Pink – Interdisciplinary
 - Silver Grey – Arts
 - Turquoise – Information Technology, Information Systems, Multimedia, Mathematics, and Communication
 - Vivid Yellow – Sciences
- 4.7 There is no provision for a combination of colours for the holder of more than one degree. The usual practice is to wear the degree colour appropriate to the occasion (for example, at a graduation ceremony the colour worn is that for the qualification being presented), or to wear the regalia for the holder's highest [AQF](#) level qualification.

5 RESPONSIBILITIES

Compliance, monitoring and review

- 5.1 The Deputy Vice-Chancellor (Student Experience and Governance) is responsible for monitoring, reviewing and ensuring compliance with this policy and procedure.
- 5.2 The Coordinator, Corporate Events and Graduation is responsible for ensuring compliance at all graduation ceremonies.

Reporting

- 5.3 No additional reporting is required.

Records management

- 5.4 Staff must maintain all records relevant to administering this policy and procedure in a recognised University recordkeeping system.

6 DEFINITIONS

- 6.1 Terms not defined in this document may be in the University [glossary](#).

7 RELATED LEGISLATION AND DOCUMENTS

Nil.

8 FEEDBACK

8.1 University staff and students may provide feedback about this document by emailing policy@cqu.edu.au.

9 APPROVAL AND REVIEW DETAILS

| Approval and Review | Details |
|--|--|
| Approval Authority | Council |
| Advisory Committee to Approval Authority | Ceremonial and Honorary Awards Committee |
| Administrator | Deputy Vice-Chancellor (Student Experience and Governance) |
| Next Review Date | 27/06/2021 |

| Approval and Amendment History | Details |
|--------------------------------------|--|
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| Notes | |