

PLACEMENT CONTACT DETAILS FORM

Prompt return required

Please complete all relevant sections and return to your Placement Officer at edupoint@cqu.edu.au with the name of your campus in the subject line.

Please return by due date on your email.

Student Details					
Name:					
Course Code:					
CC12 – B.Ed. (Primary)	CC14 – B.Ed. (Early Childhood)	CC45 – (MTeach Primary)			
Placement:					
B.Ed.:	PP1	PP2	PP3	PP4	PP5
MTeach:	Praxis 1	Praxis 2	Praxis 3	Praxis 4	
Site Details					
School/Placement Site Name:					
Year Level:					
Supervising Teacher Details					
Supervising Teacher #1 ** Please print carefully or type **					
Name:			Email:		
Supervising Teacher #2 <i>(Only if applicable)</i> ** Please print carefully or type **					
Name:			Email:		

It is important that this form is returned as a matter of priority...

- ✓ To ensure supply of your placement materials and reporting documents to your Supervising Teacher
- ✓ To provide your CQUniversity Supervisor direct contact details for your Supervising Teacher
- ✓ To ensure your Supervising Teacher is paid for the role they are performing