


# CQUNICARES EMERGENCY GRANT APPLICATION



The CQUniCares Grant provides financial assistance to low-income students who are experiencing financial hardship as a result of an unanticipated or emergency situation. Applicants will need to demonstrate the impact of the situation on their ability to complete their studies.

 This paperclip appears in sections where additional documentation must be attached to the application

## YOUR PERSONAL DETAILS

CQUniversity student number

Family name

Given name/s

Telephone number

Mobile

Home address

Are you an Australian or New Zealand citizen or holder of an Australian Permanent Visa?  Yes  No  
(must have a permanent home address in Australia)

Have you successfully completed at least one term of study at CQUniversity?  Yes  No

Have you received a CQUniCares Grant in the last 12 months?  Yes  No

Are you a cross-institutional student (your home institution is not CQU)?  Yes  No





## YOUR CURRENT CIRCUMSTANCES

Attach a statement that outlines your current circumstances to this form. Place your full name and the name of the grant at the top of the statement. Your statement should:





- Outline the emergency situation that has occurred, its urgency and how it could not have been anticipated
- Explain how the situation impacts your studies and your capacity to continue your studies if you do not receive financial assistance
- Include details of other financial assistance options or support that you have explored prior to making this application (e.g. family support, insurance claim, charity organisations, Centrelink assistance, loan or state/territory utility hardship grants)
- Indicate what the grant will be used for if the application is successful.

## YOUR FINANCIAL INFORMATION

### Personal income

- |  |   |                             |
|--|---|-----------------------------|
| <input type="checkbox"/> Are you in receipt of a Centrelink payment?     | <input type="checkbox"/> Yes (attach a Centrelink Income Statement)              | <input type="checkbox"/> No |
| <input type="checkbox"/> Are you in receipt of employment income?        | <input type="checkbox"/> Yes (attach your three most recent payslips)            | <input type="checkbox"/> No |
| <input type="checkbox"/> Are you in receipt of business income?          | <input type="checkbox"/> Yes (attach a profit and loss statement – most recent)  | <input type="checkbox"/> No |
| <input type="checkbox"/> Are you in receipt of any other form of income? | <input type="checkbox"/> Yes (attach other relevant documentation)               | <input type="checkbox"/> No |

### Partner's income (if applicable)

- |  |   |                             |
|--|---|-----------------------------|
| <input type="checkbox"/> Is your partner in receipt of a Centrelink payment?     | <input type="checkbox"/> Yes (attach a Centrelink Income Statement)              | <input type="checkbox"/> No |
| <input type="checkbox"/> Is your partner in receipt of employment income?        | <input type="checkbox"/> Yes (attach partner's three most recent payslips)       | <input type="checkbox"/> No |
| <input type="checkbox"/> Is your partner in receipt of business income?          | <input type="checkbox"/> Yes (attach a profit and loss statement – most recent)  | <input type="checkbox"/> No |
| <input type="checkbox"/> Is your partner in receipt of any other form of income? | <input type="checkbox"/> Yes (attach other relevant documentation)               | <input type="checkbox"/> No |



## YOUR LIVING ARRANGEMENTS

Personal living arrangements (tick the box that best describes your personal living arrangements)

- |   |   |                      |
|---|---|----------------------|
| <input type="checkbox"/> Single, living with parent/s       | <input type="checkbox"/> Living with partner and dependants | Number of dependants |
| <input type="checkbox"/> Single, not living with parent/s   | <input type="checkbox"/> Sole parent                        | Number of dependants |
| <input type="checkbox"/> Living with partner, no dependants | <input type="checkbox"/> Other (please specify)             |                      |

## APPLICATION CHECKLIST

Before submitting your application please ensure you have:

- Attached - Quotes/invoices or bill/statements, letters, notices and/or official documents to confirm the urgency of assistance required and what the grant will be used to assist 
- Completed all questions on the application form
- Attached – written statement or letter of support from a University staff member who can confirm your circumstances (optional)
- Attached your personal statement/s to the application form 
- Signed the application form

Please refer to the CQUni Cares Emergency Grant Guidelines. Applications without relevant supporting documentation will not be considered.

## YOUR BANK DETAILS

Please complete the banking details information below. These details will be used for processing your emergency grant if your application is successful.

|                                    |                |
|------------------------------------|----------------|
| Name of bank                       | Branch         |
| Name in which account is held      |                |
| BSB                                | Account number |
| CQUniversity student email address |                |

## DECLARATION

I declare that the information provided is to the best of my understanding and knowledge, complete and correct. I understand that there are penalties for providing false or misleading information. I am aware that the University may share the information in this application with a third party, such as scholarship donors etc. I give my permission for the University to supply any relevant official records in accordance with the scholarship criteria and privacy legislation.

**Applicant signature**

**Date**

Please submit your scholarship application to [scholarships@cqu.edu.au](mailto:scholarships@cqu.edu.au)