

APPLICATION FOR ENROLMENT

TERTIARY ENTRY PROGRAM (TEP)

School of Access Education
CQUniversity Australia
Locked Bag 3333
Bundaberg QLD 4670

Please complete and submit to:
School of Access Education
Phone: 1800 651 891
Fax: 07 4150 7026
Email: tep@cqu.edu.au



CQUniversity will accept faxed copies of applications

PERSONAL DETAILS

This section must be completed in full.

Title Mr Mrs Ms Miss Dr Other

Family name
Given names

Date of birth / / **Gender** Male Female X

CONTACT DETAILS

Home address
State Postcode
Mailing address (if different)
State Postcode
Telephone number (day) Telephone number (after hours)
Facsimile number Mobile number
Email address

Previous CQUniversity Student number if applicable (see note 2)

ALTERNATE CONTACT

Family name
Given name Relationship (mother, neighbour etc)
Home address
Postcode
Telephone number (day) Telephone number (after hours)
Facsimile number Mobile number
Email address

MARKETING

How did you hear about us?

Television Radio Newspaper Word of mouth Other, please state

OFFICE USE ONLY

Received date / / Enrolled date / /
 Assessed date / / Letter of advice sent / /

STATISTICAL INFORMATION

This information is required by the Australian Government. The information must be completed correctly to ensure that your enrolment is processed and your CHESSN can be retrieved. (see note 3).

Please tick the appropriate boxes.

Aboriginal Torres Strait Islander Australian South Sea Islander Other

Do you have a disability, impairment or long term medical condition which may affect your studies? Yes No

If yes, please indicate the area(s) of impairment by ticking the relevant boxes

Hearing Vision Mobility Learning Medical Other

If yes, would you like to receive advice on support services, equipment and facilities that may assist you? Yes No

CITIZENSHIP STATUS DURING THE TERM (SELECT ONE ONLY)

Australian citizen New Zealand citizen Permanent resident of Australia* Holder of a Permanent Humanitarian Visa*

*Applicants holding Permanent Residence or a Permanent Humanitarian Visa must provide certified documentary evidence of their residency status.

In what country is your PERMANENT home residence?

In what country is your residence DURING THIS TERM?

In what country were you born? If not Australia, what year did you arrive?

Do you speak a language other than English at your PERMANENT home residence? Yes No

If yes, what is the main non-English language spoken at your permanent home residence

POST SECONDARY EDUCATION

What is your highest educational attainment? Answer the questions where relevant by ticking the appropriate boxes and indicating the most recent year of enrolment or completion.

	Last year enrolled	Completed	Not completed
Postgraduate level (PhD, Masters, Postgraduate Diploma or Postgraduate Certificate)	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bachelor level/Sub-degree level (Associate Degree, Advanced Diploma, Diploma at an institution other than TAFE)	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
TAFE Award course	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other qualification, certificate of attainment or competence	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

SECONDARY EDUCATION

Did you complete secondary education at a TAFE? Yes No Year completed (calendar year eg. 1986)

Did you complete Year 12 at an Australian high school? Yes No Year completed (calendar year eg. 1986)

If yes, which Australian State?

Did you attend but not complete Year 12 at an Australian high school? Yes No Last year enrolled (calendar year eg. 1986)

If yes, which Australian State?

HIGHEST EDUCATION QUALIFICATION OF PARENT/GUARDIAN 1

Gender Male Female X

Postgraduate qualification (eg Postgraduate, Masters, PhD) Bachelor degree

Other post school qualification (eg VET/TAFE certificate, Associate Degree or Diploma)

Completed Year 12 schooling or equivalent Did not complete Year 12 schooling or equivalent

Completed Year 10 schooling or equivalent Did not complete Year 10 schooling or equivalent Don't know

HIGHEST EDUCATION QUALIFICATION OF PARENT/GUARDIAN 2

Gender Male Female X

Postgraduate qualification (eg Postgraduate, Masters, PhD) Bachelor degree

Other post school qualification (eg VET/TAFE certificate, Associate Degree or Diploma)

Completed Year 12 schooling or equivalent Did not complete Year 12 schooling or equivalent

Completed Year 10 schooling or equivalent Did not complete Year 10 schooling or equivalent Don't know

INFORMATION CONSENT

I understand that:

- CQUniversity is collecting the information in this form for the purpose of assessing my entitlement to Commonwealth Assistance under the Higher Education Support Act 2003 and allocation of a Commonwealth Higher Education Student Support Number (CHESSN) to me;
- CQUniversity will disclose this information to the Commonwealth Government for those purposes;
- The Commonwealth Government will store the information securely in the Higher Education Information Management System; and
- CQUniversity and the Commonwealth Government will not otherwise disclose the information without my consent unless required or authorised by law.

Applicant's signature

Date

 / /

TO COMPLETE ENROLMENT

The Tertiary Entry Program (TEP) is an enabling program which is delivered by the School of Access Education to Aboriginal and Torres Strait Islander students to assist them to gain the skills, knowledge and confidence to undertake university study.

TEP aims to:

- Prepare Aboriginal and Torres Strait Islander students to undertake university study
- Affirm identity and culture in a learning context
- Develop skills and confidence
- Encourage independent learning

Which area of study interests you?

- | | | |
|---|--|---|
| <input type="checkbox"/> Built Environment and Design | <input type="checkbox"/> Business, Accounting and Law | <input type="checkbox"/> Creative and Performing Arts |
| <input type="checkbox"/> Education | <input type="checkbox"/> Engineering, Mining and Technology | <input type="checkbox"/> Health and Medical Sciences |
| <input type="checkbox"/> Humanities, Psychology and Social Work | <input type="checkbox"/> Multimedia and Information Technology | <input type="checkbox"/> Science and Environment |

Do you know the name of the undergraduate program that you would like to study?

- Yes No

If yes, please state it

I would like to study:

- Part-time (1 – 2 courses per term) Full-time (3 – 4 courses per term) Not sure? Talk to us and we can advise you.

I would like to start:

- Term One (March) Term Two (July) Term Three (November)

Financial support

Contact Centrelink on 1800 132 317 to discuss how they can assist you financially while you are studying. Assistance may include a living allowance (income and asset tested) and/or incidentals and travel assistance to attend compulsory placements and residential schools (these are not income and asset tested). If you need financial support to study and to attend compulsory placements, etc, it is really important that you have these arrangements with Centrelink in place early. It is your responsibility to follow up with Centrelink and provide them with the necessary documentation. Office of Access Education staff cannot provide you with information regarding Centrelink payments.

Have you contacted Centrelink regarding financial support?

- Yes No

ADDITIONAL INFORMATION

Please provide any additional information that is relevant to your application.

NOTES

1. Previous Family Name:

Applicants who have previously been enrolled at CQUniversity or its antecedents (UCQ, UCCQ, CIAE) under a different name to the one in which they are now applying, OR, applicants whose supporting documents are not in the applicant's current name (as it appears on this application form) must include a certified copy of the relevant documentation validating the name change, eg: marriage certificate, deed poll or decree nisi.

2. Student Number:

Students are issued with one student number only. Applicants who have been previously enrolled at CQUniversity or its antecedents should provide this number where possible.

3. Why do I need to give information consent to CQUniversity?

The Commonwealth Government requires all existing and new students to provide their informed consent for their personal, identifying information to be provided to the Department of Education for the allocation of their Commonwealth Higher Education Student Support Number (CHESSN), and the Australian Taxation Office (ATO) for the management of their Commonwealth assistance.

The CHESSN allocated to you will be used to manage;

- Your Student Learning Entitlements (SLE) if you are a Commonwealth supported student
- Assistance using the Commonwealth Higher Education Loan Program (HELP), FEE-HELP, OS-HELP and HECS-HELP
- Commonwealth Learning Scholarships Assistance
- Any other Commonwealth Assistance you may receive

Your CHESSN will be notified to you on the Commonwealth Assistance Notice issued within 28 days of each term's census date. If you choose not to provide your consent, you cannot be offered a Commonwealth supported place and will not be eligible for assistance through any of the Commonwealth HELP programs. Information about higher education is available at www.studyassist.gov.au.

AUTHORISATION

You must sign this authorisation if you would like the School of Access Education to complete your study continuation requirements online.

I give permission to the School of Access Education to complete on-line requirements for the continuation of my study. This may include, but is not limited to: HECS, Direct Entry Application, QTAC applications.

Applicant's signature

Date

D	D	/	M	M	/	Y	Y	Y	Y
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DECLARATION

You must sign this declaration otherwise your application will be returned to you.

I agree to obey the rules of CQUniversity. I declare that to the best of my knowledge the information supplied herein is correct and complete. I acknowledge that the submission of incorrect or incomplete information may result in a cancellation of enrolment at any stage. I recognise that it is my responsibility to provide all necessary documentary evidence of my qualifications, studies and experience and hereby authorise the University to access my results from other institutions directly or through Qualsearch when assessing this application. Please note that the University reserves the right to collect, store and disclose information concerning any acts of record falsification or other irregular acts in relation to a student. I hereby also give written consent to the University to provide details of my enrolment to the Department of Education or other government agencies.

Applicant's signature

Date

D	D	/	M	M	/	Y	Y	Y	Y
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