

Elevate Scholarships - FAQs for Industry Partners

RESEARCH WITH IMPACT

This document includes FAQs for Industry Partners relating to Elevate Scholarships. If you have a question that isn't answered here, please email research-scholarships@cqu.edu.au.

How does the Elevate Scholarship Scheme work and what are the benefits from this partnership?

Advance your business by partnering with CQUniversity Australia to invest in research scholarships or project support. The Elevate Research Higher Degree (RHD) Scholarship Scheme offers businesses and other partners the opportunity to access the specialised knowledge, facilities and support of a world-class research university to help solve technical challenges, work on product development and find solutions. Please refer to the 'Elevate your Business with Research' flyer [here](#) for more specific details.

What are the key points I should be aware of?

- The minimum funding contribution amount and that this funding is to be provided over the life of the scholarship (i.e. 2 years for Masters and 3 years for Doctoral degrees)
- CQUniversity will co-invest to support a dedicated Masters or Doctoral student to work on the business challenge
- Due to COVID-19 travel restrictions, Elevate Scholarships are currently only available to domestic or international students who are **already onshore in Australia**
- Please ensure you have sighted a copy of the draft Elevate Co-Funded Industry Scholarship Agreement which gives you an idea of CQUniversity's draft terms and the legal agreement that will need to be signed for the scholarship/project to go ahead
- Intellectual Property (IP) – discuss your position on IP and whether you want to own the IP. If you are to own the IP, please be aware that CQUniversity needs a licence to the IP. If you are not willing to give CQUniversity a licence to the IP, the scholarship/project may not be able to go ahead with a RHD student.
- The first invoice will be issued upon the commencement date of the student. This will include the first year of stipend funding and any project support funds. Subsequent invoices will be issued yearly from this date.
- The student will be paid on a fortnightly basis through CQUniversity's Payroll system

How do I approach CQUniversity?

If you are interested in the Elevate Scholarship Scheme but are not sure who to contact at CQUniversity, please contact the Research Partnerships Team (research-connect@cqu.edu.au). The Team will be able to support you with making contact with a CQUniversity supervisor.

How do I apply for an Elevate Scholarship?

Expressions of interest (EOI) to secure an Elevate scholarship will be accepted from Supervisors only. Current or prospective RHD students cannot apply directly for the scheme. External partners should contact the University for advice about linking with a member of academic staff by contacting our Research Partnerships Team (research-connect@cqu.edu.au).

An EOI must be submitted in writing to the Dean, School of Graduate Research by the supervisor on the 'Elevate EOI Template'. The EOI template lists all the requirements that need to be submitted to the Dean, School of Graduate Research. The EOI also needs to include a Letter of Support from the Industry Partner, which needs to be completed on the 'Industry Partner Letter of Support Template' which can be found [here](#), and endorsement from the School's Postgraduate Research Coordinator.

What are the timelines?

Expressions of interest are now open and will be accepted until 30 June 2021 or until available funds are exhausted, whichever occurs earliest.

Where an EOI is successful, strict timelines will apply for progressing the Elevate Scholarship: within six months of scholarship allocation, an executed contract must be in place and the student must have commenced their studies. Please note this is the **maximum** timeline. If the project has not commenced within this timeframe, the Elevate funding will be relinquished and returned to the pool for re-allocation, except in extraordinary circumstances.

What other entitlements are included in Elevate Scholarships?

Standard provisions as outlined in the RTP and RHD Scholarships Policy and Procedure will apply, including items such as leave entitlements. Please note, Elevate scholars are eligible to receive standard recreational leave (20 working days paid per year) and sick leave (10 working days paid per year). Provisions for paid maternity/paternity and paid extended sick leave are not available to Elevate scholars.

CQUniversity Elevate funding may not be used for allowances, relocation expenses, overseas health cover, visa costs, or other student-related costs associated with research studies (e.g. Student Services and Amenities Fees, English language testing).

What is Intellectual Property and why is it important?

Broadly, Intellectual Property (IP) is the property of the one's mind or proprietary knowledge. This can be an invention, trademark, methodology, design, brand or even the application of one's idea. Under the Elevate Scheme, IP will take the form of research outcomes. It's important to discuss IP with the CQUniversity Supervisor to understand who is to own the IP from the research project (either the Student, CQUniversity or the industry Partner). Whoever owns the IP, it's important for all parties to understand the other party

will be granted a licence to the IP. If you request to own the IP, please be aware that CQUniversity needs to be granted a licence to the IP in order for the Student to complete their studies and publish their findings.

Who is responsible for what in the Elevate Scholarships process?

Supervisor/s

- Contacting industry partners and securing the funding
- Completing the Elevate EOI template and submitting to the Dean, School of Graduate Research
- Completing the Scholarship Advertisement template and returning to School of Graduate Research (sgr@cqu.edu.au) for this to be advertised online
- Recruiting/identifying the preferred applicant
- Advising the School of Graduate Research (sgr@cqu.edu.au) of the preferred applicant

Industry Partner

- Completing the [Industry Partner Letter of Support template](#)
- Signing the Elevate Co-Funded Industry Scholarship Agreement and returning to the School of Graduate Research
- May be involved in the student selection process

Research Partnerships Team (research-connect@cqu.edu.au)

- Can assist with making contact with industry partners if required and nurturing the relationship

School of Graduate Research (sgr@cqu.edu.au)

- Contacting the industry partner once the Elevate EOI has been approved
- Advertising Scholarship online on the CQUniversity website
- Assisting Research Solicitor with drafting the legal agreement
- Sending the legal agreement to the industry partner for signing
- Arranging for the VP Research to sign the agreement
- Issuing the scholarship offer to the preferred applicant once they receive their offer of admission
- Sharing executed agreement with required parties
- Setting up scholarship payments

Research Legal (research-legal@cqu.edu.au)

- Drafting any required legal agreements between the parties

Dean, School of Graduate Research

- Approving EOIs
- Approving applications for admission

What are the eligibility criteria for a student?

Elevate awards are currently available for **onshore students** in either the PhD, Doctor of Education or Master of Research courses. Elevate awards are not available for students in offshore programs, the PhD by Portfolio degree or the Graduate Certificate in Research.

Other key eligibility criteria are:

- Available for newly commencing students only
- Available for full-time students only
- Due to COVID-19 and current travel restrictions, awards are currently available for domestic or international students **who are already onshore in Australia at the time of the application**
- Available to students who have an unconditional offer of admission, or who have satisfied all conditions of their offer by time of taking up the award

Where will the student undertake the research project?

Your research student can spend time on your site, or work from one of CQUniversity's 20+ locations Australia-wide.

Should the I be involved with the recruitment process?

Yes, if you would like to be involved in the student recruitment process this should be accommodated wherever possible. Please discuss this with the CQUniversity Supervisor.

What's the level of involvement with CQUniversity and the student throughout the scholarship/project?

At minimum, scholarship awardees are expected to provide quarterly written progress reports to you at the end of March, June, September and December of each year of the scholarship. More frequent engagement between the student, supervisory panel and yourself may occur during the duration of the scholarship/project; however, this will be determined on a case-by-case basis between the student, supervisory panel and yourself.

How can CQU help if I have any concerns during the project?

You may contact CQU if you have any concerns during the project. CQU will be able to provide assistance to you by answering your queries or addressing any concerns you may have with the project.

- School of Graduate Research Team (sgr@cqu.edu.au) – for queries about the scholarship process
- Research Partnerships Teams (research-connect@cqu.edu.au) – for queries about what kinds of expertise the university has available
- Dean, School of Graduate Research (s.kinnear@cqu.edu.au) – for queries about strategic collaboration, special projects or specific queries about having research students connected with your organisation

When will I receive a copy of the student's thesis?

You will receive a copy of the final thesis upon the student's conferral of award. You may request to see a copy of the thesis before the student submits this for examination. It would be expected the student would submit the thesis for examination once the funding payments cease, or earlier (i.e. 2 years from the commencement date for Masters students and 3 years from the commencement date for Doctoral students). The examination process, including any revisions required to be made by the student, may take up to 12 months to complete. You will receive a copy of the final thesis once this process has been completed and the student has been conferred for award.

What happens if the student discontinues their studies?

If the student discontinues their studies, the scholarship payments to the student will cease immediately. A replacement student will be recruited asap to continue the project. If a replacement student is not possible, the supervisory team will work with the industry partner to determine the best way forward. This may result in a delay to the project deliverables.