

CQUniversity 2017 Annual Report Compliance Checklist

Summary of requirement		Basis for requirement	Annual report reference
Letter of compliance	<ul style="list-style-type: none"> A letter of compliance from the accountable officer or statutory body to the relevant Minister/s 	ARRs – section 7	Inside front cover
Accessibility	<ul style="list-style-type: none"> Table of contents 	ARRs – section 9.1	Inside front cover
	<ul style="list-style-type: none"> Glossary 		Page 135
	<ul style="list-style-type: none"> Public availability 	ARRs – section 9.2	Inside front cover
	<ul style="list-style-type: none"> Interpreter service statement 	Queensland Government Language Services Policy ARRs – section 9.3	Inside front cover
	<ul style="list-style-type: none"> Copyright notice 	Copyright Act 1968 ARRs – section 9.4	Inside front cover
<ul style="list-style-type: none"> Information Licensing 	QGEA – Information Licensing ARRs – section 9.5	Inside front cover	
General information	<ul style="list-style-type: none"> Introductory Information 	ARRs – section 10.1	Objectives of our Annual Report – Inside front cover From the Chancellor – page 1 About CQUniversity – page 2 At a Glance – page 3 Vice-Chancellor and President's Report – page 4 Highlights – page 5 Statistics – pages 68 to 70
	<ul style="list-style-type: none"> Agency role and main functions 	ARRs – section 10.2	About CQUniversity – page 2 Organisational Structure – pages 6 to 15 Governance – pages 17 to 28 Strategic Intent and Values – page 33 Strategic Plan 2016–2021 – pages 34 to 35 Performance Review – pages 36 to 65
	<ul style="list-style-type: none"> Operating environment 	ARRs – section 10.3	Vice-Chancellor and President's Report – page 4 Governance – pages 17 to 28 Performance Review – pages 36 to 65
Non-financial performance	<ul style="list-style-type: none"> Government's objectives for the community 	ARRs – section 11.1	Inside front cover
	<ul style="list-style-type: none"> Other whole-of-government plans / specific initiatives 	ARRs – section 11.2	N/A
	<ul style="list-style-type: none"> Agency objectives and performance indicators 	ARRs – section 11.3	Strategic Plan 2016–2021 – pages 34 to 35 Performance Review – pages 36 to 65
	<ul style="list-style-type: none"> Agency service areas and service standards 	ARRs – section 11.4	Strategic Plan 2016–2021 – pages 34 to 35
Financial performance	<ul style="list-style-type: none"> Summary of financial performance 	ARRs – section 12.1	Financial Performance – pages 66 to 67
Governance – management and structure	<ul style="list-style-type: none"> Organisational structure 	ARRs – section 13.1	Organisational Structure – pages 6 to 15
	<ul style="list-style-type: none"> Executive management 	ARRs – section 13.2	Organisational Structure – pages 6 to 15 – refer to pages 12, 13, 14, 15
	<ul style="list-style-type: none"> Government bodies (statutory bodies and other entities) 	ARRs – section 13.3	Governance – pages 17 to 28
	<ul style="list-style-type: none"> Public Sector Ethics Act 1994 	Public Sector Ethics Act 1994 ARRs – section 13.4	Governance – pages 17 to 28 – refer to page 23
	<ul style="list-style-type: none"> Queensland public service values 	ARRs – section 13.5	N/A
Governance – risk	<ul style="list-style-type: none"> Risk management 	ARRs – section 14.1	Governance – pages 17 to 28 – refer to page 25

management and accountability	• Audit committee	ARRs – section 14.2	Governance – pages 17 to 28 – refer to pages 25 to 26
	• Internal audit	ARRs – section 14.3	Governance – pages 17 to 28 – refer to page 26 University-controlled entities – pages 27 to 28 Other bodies (Non-controlled entities) – page 28
	• External scrutiny	ARRs – section 14.4	Governance – pages 17 to 28 – refer to page 24
	• Information systems and recordkeeping	ARRs – section 14.5	Governance – pages 17 to 28 – refer to pages 23 to 24
Governance – human resources	• Workforce planning and performance	ARRs – section 15.1	Workforce People and Culture – pages 30 to 32
	• Early retirement, redundancy and retrenchment	Directive No.11/12 <i>Early Retirement, Redundancy and Retrenchment</i> Directive No.16/16 <i>Early Retirement, Redundancy and Retrenchment</i> (from 20 May 2016) ARRs – section 15.2	Workforce People and Culture – pages 30 to 32 – refer to page 31
Open Data	• Statement advising publication of information	ARRs – section 16	Inside front cover
	• Consultancies	ARRs – section 33.1	Open Data Website
	• Overseas travel	ARRs – section 33.2	Open Data Website
	• Queensland Language Services Policy	ARRs – section 33.3	Open Data Website
Financial statements	• Certification of financial statements	FAA – section 62 FPMS – sections 42, 43 and 50 ARRs – section 17.1	Financial Statements – pages 71 to 134 – refer to page 130
	• Independent Auditor's Report	FAA – section 62 FPMS – section 50 ARRs – section 17.2	Financial Statements – pages 71 to 134 – refer to pages 131 to 134

FAA *Financial Accountability Act 2009*
 FPMS *Financial and Performance Management Standard 2009*
 ARRAs *Annual report requirements for Queensland Government agencies*