

INCLUSION AND ACCESSIBILITY

STUDENT REGISTRATION/TREATING HEALTH PROFESSIONAL REPORT



The CQUniversity Inclusion and Accessibility Service assists students living with disability, illness, injury, medical and/or mental health conditions or the primary carer of someone with a disability. For further information please see the Disability Policy located at www.cqu.edu.au/disability.

The Inclusion and Accessibility Service requires medical information about students who have disability, illness, injury, medical or mental health condition, to implement reasonable educational adjustments. This information is treated with sensitivity. Information shared on this registration form and consultation with the student is used exclusively to assist the Disability Adviser and relevant CQUniversity staff (where required) to support the student in the most appropriate way.

Once your completed form has been received by the Inclusion and Accessibility Service, you will be contacted to participate in an intake interview to discuss support arrangements. Confidentiality will also be discussed.

1. STUDENT DETAILS

Name

Student number

Do you identify as Aboriginal Torres Strait Islander

Do you have an NDIS package? Yes No Unsure

I give permission for this treating health professional report to be provided to the Disability Adviser, CQUniversity Australia

I give permission for the release of the name of my disability, illness, injury, medical or mental health condition and its impacts on my studies to relevant CQUniversity staff.

I have read and understand the privacy statement on each page of this form

Signature

Date / /


2. TREATING HEALTH PROFESSIONAL REPORT

Practitioner name
Profession
Address

Practice stamp and provider number

IMPORTANT PRIVACY INFORMATION: Personal information is collected, used and stored by CQUniversity to facilitate your studies and related activities. Commonwealth and state departments require certain information about student details and activities to be reported or disclosed by the University. Any other provision of your information will only be as authorised by you or required by law and in accordance with the Information Privacy Act 2009 Qld and the University's Information Privacy Policy and Procedure.

2. TREATING HEALTH PROFESSIONAL REPORT (CONTINUED)

Name/s of the disability, illness, injury or mental health condition/s (attach relevant reports) 

Indicate the category/ies of impairment (tick which apply)

- Hearing/Deafness Vision/Blind Mobility Neurodevelopmental*
 Mental Health Condition Medical Acquired Brain Injury Other (specify)

Severity of condition: Mild Moderate Severe Profound

Prognosis of condition:

- Temporary Permanent Fluctuating/episodic Degenerative

Is there a need for ongoing Health Professional input (ie. GP reviews, counselling, specialist treatment, etc.)?

- Yes No

If yes, type and frequency:

* Neurodevelopmental includes Specific Learning Disorders, Autism Spectrum Disorders, ADHD, Communication Disorders and Motor Disorders.

Recommended Study Load: Full-time (3-4 units) Part-time (1-2 units)

Identify if the student's condition will impact on the following aspects of their studies: (please tick box, circle all relevant examples and provide further details if required. Note: this question continues onto page 3)

- Cognitive skills (for example attention and concentration; planning and organisation; processing skills—auditory and visual; conceptual skills—sequencing and integration; memory; other)
- Reading (for example standard print; reading from white board/screens; speed; comprehension; other)
- Writing (for example physical ability; writing speed; spelling; punctuation; grammar; text organisation; other)
- Other associated areas (for example understanding or using spoken language; performing calculations; fine motor skills/manipulating objects; other)

(continued on page 3)

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2. TREATING HEALTH PROFESSIONAL REPORT (CONTINUED)

- Physical environment (for example handling of heavy doors; negotiating stairs; using a standard computer or seating; standard acoustics; retrieving books from library shelves; moving easily between venues on campus; other)
- Attendance and participation in lectures, tutorial, practical and laboratory classes: on campus attendance at scheduled classes (for example at mandatory residential schools; completing work placement completing work independently; other)
- Interpersonal & communication skills (collaborating with others; participating in groups; making presentations; participating in online activities)

Any other impact on study (please provide details in textbox)

Please indicate services that would support this student and provide details in text box below:

- Alternative exam arrangements Alternative formatting Mobility access
- Specialised equipment and/or software Additional time to complete assessment tasks
- Other (please provide details in text box below)

Treating Health
Professional's signature

Date / /

Please return completed documentation to: CQUniversity Australia, Inclusion and Accessibility Service, Building 31, Level 1, Bruce Highway, Rockhampton Qld 4702
Email: accessibility@cqu.edu.au Fax: 07 4930 9366

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MEDICAL DOCUMENTATION REQUIREMENTS

STUDENT LIFE AND WELLBEING CENTRE – INCLUSION AND ACCESSIBILITY SERVICE



To ensure that our service is able to provide you with the level of support you require, it is important that you read the following guidelines in relation to medical documentation required for your registration with the Inclusion and Accessibility Service.

All medical information supplied must

- » be completed by an appropriate treating health professional (please see below for comprehensive guidelines);
- » contain the professional's stamp or provider number;
- » be signed and dated by the professional;
- » list the effects of any required medication;
- » identify and state the impacts of the condition on the student's ability to study, sit examinations, attend residential schools and placements, and satisfy other inherent requirements of the program of study.

For all conditions (except temporary conditions)

The treating health professional's report may be used to satisfy the above requirements. However, additional specialist information will be required for the following:

- » Learning disability - documentation must provide evidence of learning disability based on the Diagnostic and Statistical Manual of Mental Disorders IV-TR or the Diagnostic and Statistical Manual of Mental Disorders V.
- » ADHD – Documentation must provide evidence of ADHD/ADD based on the Diagnostic and Statistical Manual of Mental Disorders.

For temporary conditions

A medical certificate is sufficient provided it specifies:

- » the period of time which the student will be affected by the condition;
- » the impacts/limitations on the student in relation to study during this period.

Age of documentation

- » temporary conditions – medical certificate should be current for the period of assistance required (i.e. should state specific dates that the student is unwell/unfit/ impacted by the condition). if student requires assistance outside of the timeframe specified, an updated medical certificate or letter from doctor will be required;
- » fluctuating conditions – students with fluctuating conditions will be required to update medical documentation every 12 months;
- » permanent conditions – students with permanent conditions will not be required to re-supply additional medical documentation after the initial appointment with a disability advisor. If new accommodations are required after the initial appointment, students will be required to update their registration and provide additional medical documentation.

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MEDICAL DOCUMENTATION REQUIREMENTS (CONTINUED)

Appropriate treating health professionals

Please note: To receive comprehensive support, medical evidence is required from the following treating health professionals

Vision/Blind

- » Ophthalmologist
- » Optometrist

Medical

- » Medical specialist
- » General Practitioner

Acquired brain injury

- » Neurologist
- » Psychiatrist
- » Neuro-psychologist

Hearing/Deafness

- » Audiologist

Neurodevelopmental

- » Paediatrician
- » Registered psychologist
- » Psychiatrist

Physical/Mobility

- » General practitioner
- » Medical specialist
- » Physiotherapist/
Occupational therapist.

Mental Health Condition

- » Psychiatrist
- » Registered Psychologist
- » General Practitioner

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