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2023 STEPS GUIDE

TAFE AND
UNIVERSITY
QUALIFICATIONS

BE WHAT YOU WANT TO BE

cqu.edu.au

TAKE YOUR FIRST STEP

If you're looking for a pathway into university and you'd like to develop your study skills and confidence, then CQUniversity's Skills for Tertiary Education Preparatory Studies (STEPS) is for you.

WHY CHOOSE CQU

CQUniversity understands that everyone's circumstances are different, and we are committed to making study fit with your personal commitments and learning style. We give you the flexibility to study when and where it suits you by offering options to study full or part time, on campus or online, with many courses offering the option of fast tracking your degree by studying during Term 3.

Our strengths in graduate employment rates and starting salaries, teaching quality and overall student experience have seen us awarded five-star ratings in these categories by The Good Universities Guide 2023.

Whether you're just finishing school or thinking of taking up a new challenge, CQUniversity helps you be what you want to be.

WHY CHOOSE STEPS

STEPS provides you with the confidence, knowledge and skills needed to begin a university degree. You will have the support of an Access Coordinator and a committed team of STEPS staff members who will guide you through the course. You will learn to access CQUniversity's online learning systems and make contact with other STEPS students, giving you the opportunity to discuss topics and make new friends.

If you're an Aboriginal and/or Torres Strait Islander student, you can also enjoy the dedicated support of our Indigenous Student Engagement Team who provide services including tutoring, cultural advocacy and more.



CQUniversity recognises and acknowledges the important role First Nations People make to our communities and values Indigenous knowledge systems as an integral part of our teachings.

ELIGIBILITY

To be eligible for STEPS, you must:

- » be 18 years-of-age, or older, in the year of enrolment¹
- » be an Australian citizen, a New Zealand citizen, a permanent resident or a holder of a humanitarian visa; and
- » reside in Australia.

STEPS is designed for students who do not already hold a university degree. If you already hold a university degree, please email steps-admin@cqu.edu.au to discuss your study options.

LOCATIONS

STEPS can be studied online from anywhere in Australia or on campus at:

- » Brisbane
- » Bundaberg
- » Cairns
- » Gladstone Marina
- » Mackay Ooralea
- » Rockhampton North
- » Townsville
- » Geraldton Universities Centre².

AVAILABILITY

Term 1 (on campus and online)

Term 2 (on campus and online)

Term 3 (online only)

DURATION

The course takes between one and six terms to complete, with two terms being average. Each term is approximately four months in duration. Completion time depends on the results of your STEPS diagnostic testing, the time you have available for study, and the requirements of the undergraduate course you wish to enter.

¹ You can apply at 17 years-of-age, but must turn 18 years-of-age within an academic year of enrolment.

² The Geraldton Universities Centre supports the on-campus delivery of the CQUniversity STEPS course to students residing in Western Australia.

³ On-campus availability of some units may depend on the unit and on-campus enrolments. All units are available online.

STUDY AREAS

STEPS consists of one core unit, Preparation Skills for University, and a range of elective units:³

- » Computing Skills for University
- » Essay Writing for University
- » Fundamental Mathematics for University
- » Intermediate Mathematics for University
- » Technical Mathematics for University
- » Introductory Biology
- » Introductory Chemistry
- » Introductory Physics.

You also have the opportunity to study elective units that provide an introductory understanding on First Nations peoples and culture. These units are:

- » Culture and Learning
- » Indigenous Australians and Education
- » Indigenous Australians and Health.

Most students complete between two and five electives. Your electives will depend on the results of a diagnostic test, your personal circumstances and the course you intend to study after completing STEPS.

COMPLEMENT YOUR UNIVERSITY DEGREE

If you are currently enrolled in a CQUniversity coursework degree, you can enrol in individual STEPS units to upskill in any areas of need. Simply submit a STEPS application, and the relevant STEPS Access Coordinator will contact you to discuss your current or planned course load as well as your particular upskilling needs before establishing an individual study plan with you.

COSTS

STEPS is FREE of tuition fees; however, there are minimal costs associated with textbooks, stationery, photocopying and printing.

FINANCIAL ASSISTANCE

STEPS is a Centrelink approved course. You may be eligible for various forms of financial support while undertaking the course. For more information visit

humanservices.gov.au/individuals/centrelink

As a STEPS graduate you can apply for scholarships to assist with the financial cost of study. For more information about scholarships visit **cqu.edu.au/scholarships**.

STUDY AFTER STEPS

Upon successful completion of STEPS, you can apply for entry to a CQUniversity diploma or degree course through the CQUniversity direct entry process (for those courses where direct entry is available). Alternatively, you can apply through the Queensland Tertiary Admissions Centre (QTAC) or other state-based university admission centres for courses at CQUniversity or other institutions.

HOW TO APPLY

The STEPS online application form is available at **cqu.edu.au/handbook**. Search 'STEPS' and then click on the 'apply online' button.

1. We will send you information regarding the STEPS diagnostic testing.
2. Once you complete the STEPS diagnostic testing for literacy, numeracy and computing competence, book a one-on-one interview to finalise your application.
3. If your application is successful, we will use the results and personal information from the STEPS diagnostic testing and interview, along with information about what you would like to study after STEPS, to plan an individual course of study just for you.

'The best way for me to prepare myself to get back into uni was through STEPS because it was quite a few years since I finished high school, so I just wanted to give myself the skills to do the best at the bachelor's degree.'

Katie Magill
STEPS GRADUATE





CONTACT US

Domestic Students

13 27 86 (within Australia)
+61 7 4930 9000 (outside Australia)

International Students

+61 3 9616 0606

cqu.edu.au

REGISTER YOUR INTEREST

Scan this QR code to sign up to receive updates and reminders about our courses and timelines in the application process.



Published by CQUniversity Australia (December 2022). CQUniversity and the Australian Government want students to have a safe, enjoyable and rewarding place to study. Australia's laws promote quality education and consumer protection for international students. These laws are known as the Education Services for Overseas Students (ESOS) framework. For further information, visit cqu.edu.au/esos.

The information in this publication was correct at time of printing however is subject to change. Check the CQUniversity website for the latest information.

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IMPORTANT DATES

2023 TERM DATES

TERM 1: Monday, 6 March – Friday, 2 June

TERM 2: Monday, 10 July – Friday, 6 October

TERM 3: Monday, 6 November 2022 –
Friday, 9 February 2024

2023 STEPS INFORMATION SESSIONS

Information sessions are held online before the beginning of each term.

Tuesday, 24 January

Tuesday, 2 May

Wednesday, 31 May

Wednesday, 20 September

2023 APPLICATION DUE DATES

Please submit your application for STEPS by the relevant application due date outlined below.

TERM 1: Monday, 6 February

TERM 2: Monday, 12 June

TERM 3*: Monday, 9 October

*In term 3, places are limited. If you commence STEPS online in Term 3, you can transition to on campus study the following term.



CQUniversity Australia is committed to operating sustainably to reduce our adverse impact on the environment.

All CQUniversity course guides and brochures can be found on our website at cqu.edu.au/brochures.

We printed this brochure on paper that is fully recyclable and made of a blend with 30% recycled content, and the remaining pulp coming from PEFC™ certified sustainably managed sources. The pulp is elemental chlorine free and the paper is manufactured by an ISO 14001 certified mill.



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