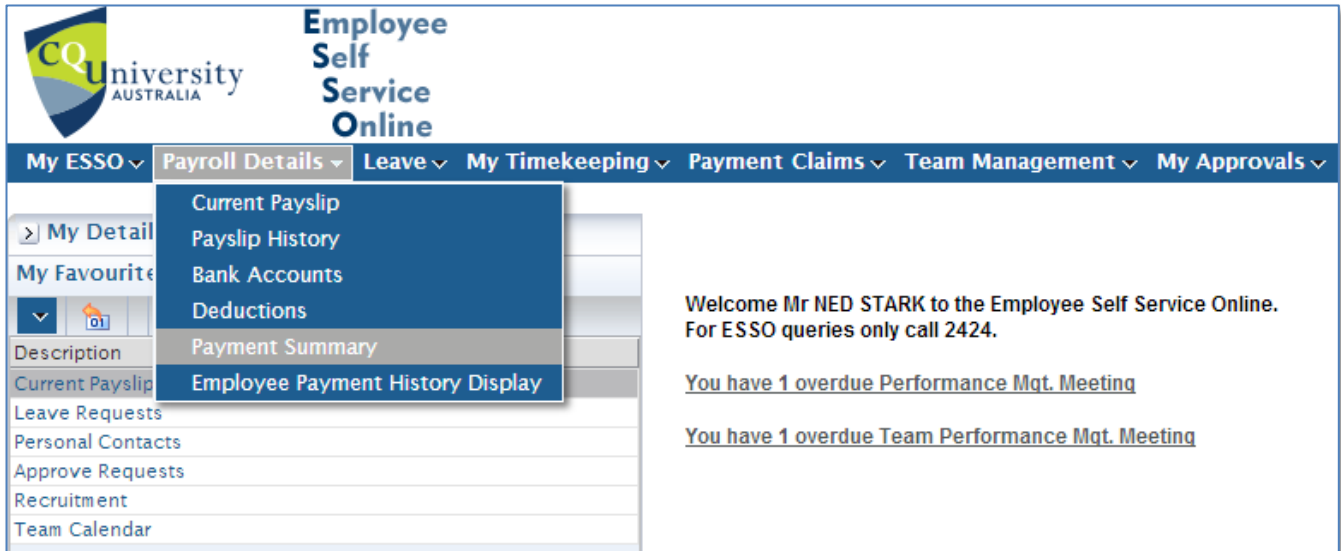


Payment Summary

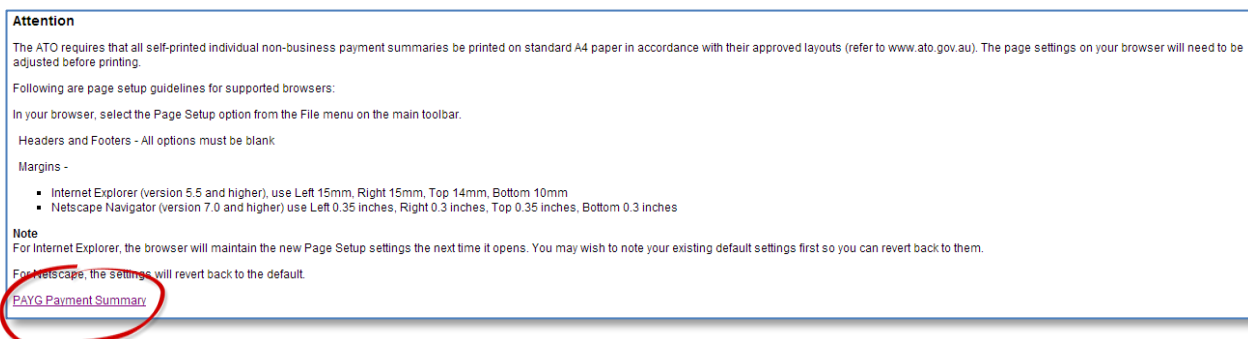
Payment Summaries are issued via ESSO and can be accessed by clicking **Payroll Details > Payment Summary**.



The **Payment Summary** screen displays a table containing your payment summary information. To **view** individual payment summaries, click the relevant link from the **Serial#** column.

Serial#	Tax Year	Period Start	Period End	Gross Amount	Tax Amount	Date Issued	ATO Income Type	Payment Summary Type
431307587	2013	01-JUL-2012	30-JUN-2013	\$69,349	\$15,152	11-JUL-2013	Salary or wage income	Normal
431424274	2012	01-JUL-2011	30-JUN-2012	\$63,762	\$13,632	09-JUL-2012	Salary or wage income	Normal
431167241	2011	01-JUL-2010	30-JUN-2011	\$55,952	\$10,940	05-JUL-2011	Salary or wage income	Normal
431056218	2010	01-JUL-2009	30-JUN-2010	\$41,629	\$6,692	07-JUL-2010	Salary or wage income	Normal
430928201	2009	01-JUL-2008	30-JUN-2009	\$37,863	\$6,034	01-JUL-2009	Salary or wage income	Normal
430805044	2008	07-APR-2008	30-JUN-2008	\$2,565	\$272	26-JUN-2008	Salary or wage income	Normal

At the bottom of the following screen, click the **PAYG Payment Summary** link.



Attention

The ATO requires that all self-printed individual non-business payment summaries be printed on standard A4 paper in accordance with their approved layouts (refer to www.ato.gov.au). The page settings on your browser will need to be adjusted before printing.

Following are page setup guidelines for supported browsers:

In your browser, select the Page Setup option from the File menu on the main toolbar.

Headers and Footers - All options must be blank

Margins -

- Internet Explorer (version 5.5 and higher), use Left 15mm, Right 15mm, Top 14mm, Bottom 10mm
- Netscape Navigator (version 7.0 and higher) use Left 0.35 inches, Right 0.3 inches, Top 0.35 inches, Bottom 0.3 inches

Note

For Internet Explorer, the browser will maintain the new Page Setup settings the next time it opens. You may wish to note your existing default settings first so you can revert back to them.

For Netscape, the settings will revert back to the default.

[PAYG Payment Summary](#)

Your payment summary will open in a **new tab** or **window**.