

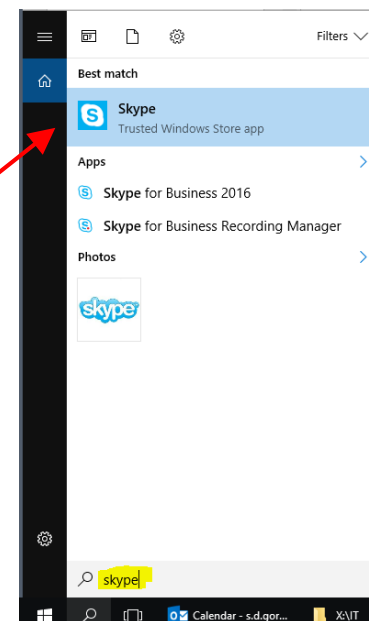
Using Skype

Install Skype

- (Skip this page if Skype is already installed)
- Laptop or PC (Windows/Mac)
 - Go to <https://www.skype.com/en/get-skype/>
 - Download and follow instructions to install
- Android Tablet or Phone
 - Android Play Store:
<https://play.google.com/store/apps/details?id=com.skype.raider>
- Apple iPad
 - iTunes: <https://itunes.apple.com/us/app/skype-for-ipad/id442012681>

Install Skype – Laptop/PC

- First check if already installed ...



If not installed ...

- Open your browser (IE, Chrome, Safari, ...)
- Go to: <https://www.skype.com/en/get-skype/>
- Download and install

Install Skype – Android Tablet/Phone



Skype - free IM & video calls

Skype Communication

3+

Contains Ads

- Google Play Store:

<https://play.google.com/store/apps/details?id=com.skype.raider>

Install Skype – Apple iPad



Skype for iPad 12+
Skype Communications S.a.r.l.
★★★★☆ 4.0, 1.9K Ratings
Free · Offers In-App Purchases

- Apple iTunes:

<https://itunes.apple.com/us/app/skype-for-ipad/id442012681>

Install Skype – Apple iPhone

- Apple iTunes:

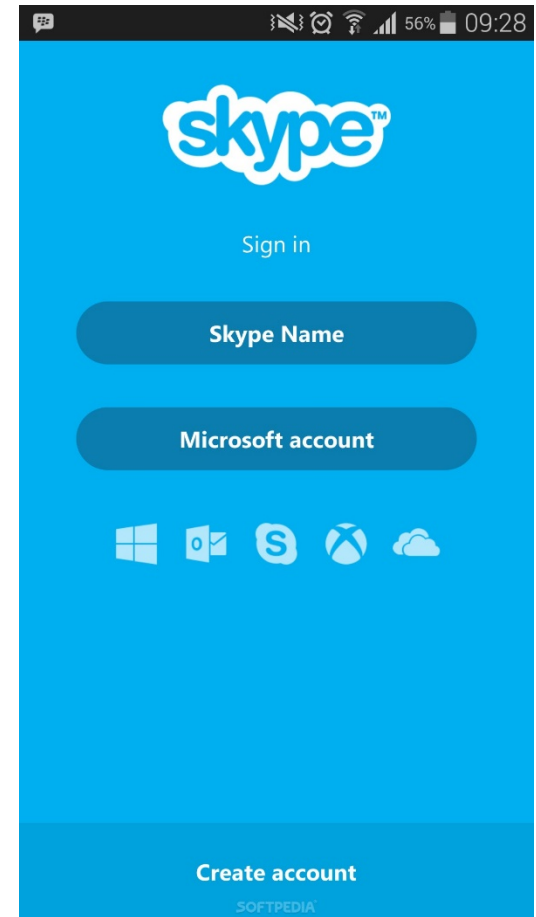
<https://itunes.apple.com/au/app/skype-for-iphone/id304878510>



Skype for iPhone 12+
Skype Communications S.a.r.l
#5 in Social Networking
★★★★☆ 4.2, 1.8K Ratings
Free · Offers In-App Purchases

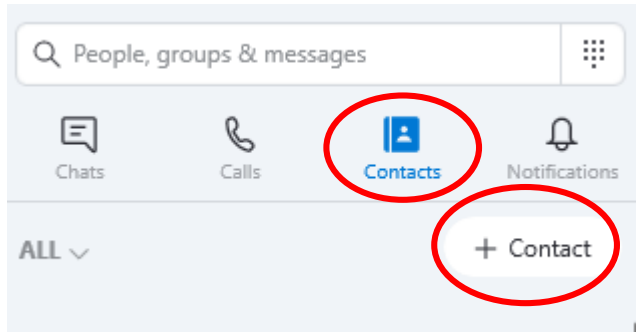
Login to Skype

- Used Skype before?
 - Enter your Skype name
- Have a Microsoft email account?
 - Hotmail.com, Outlook.com, Live.com
- Otherwise create account

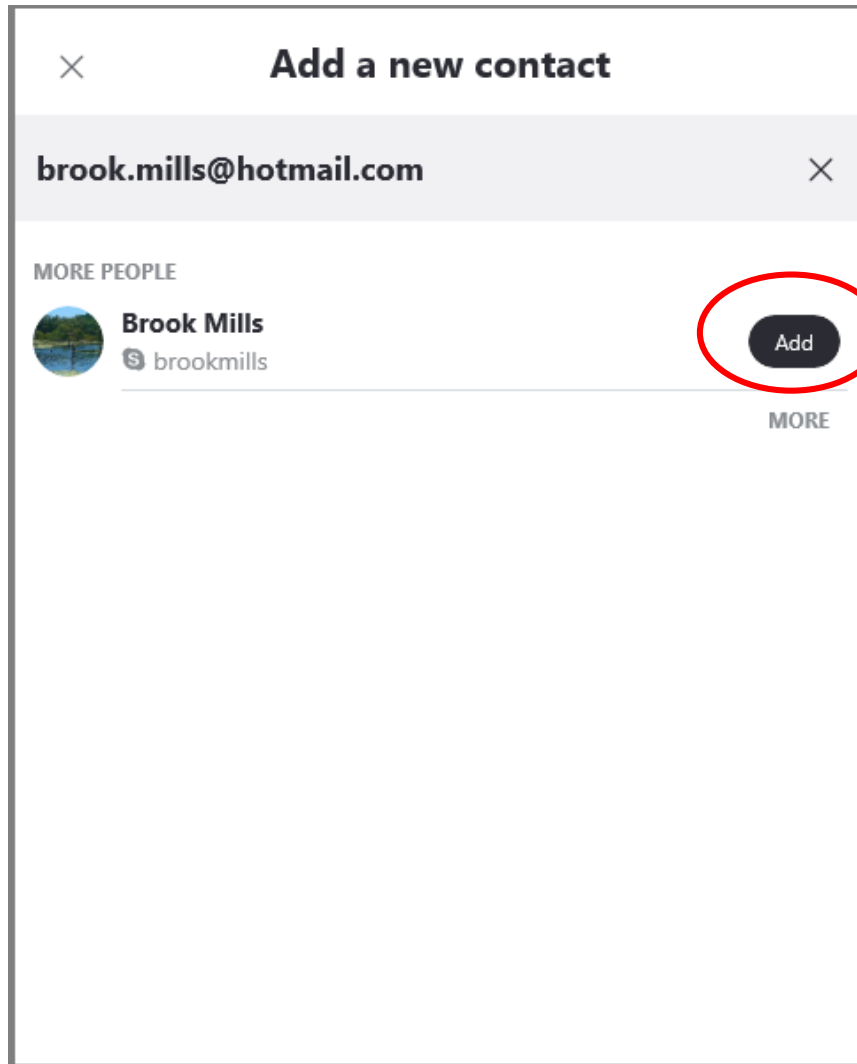


Using Skype - Adding Friends

- Navigate to the Contacts Tab
- Click on the +Contact

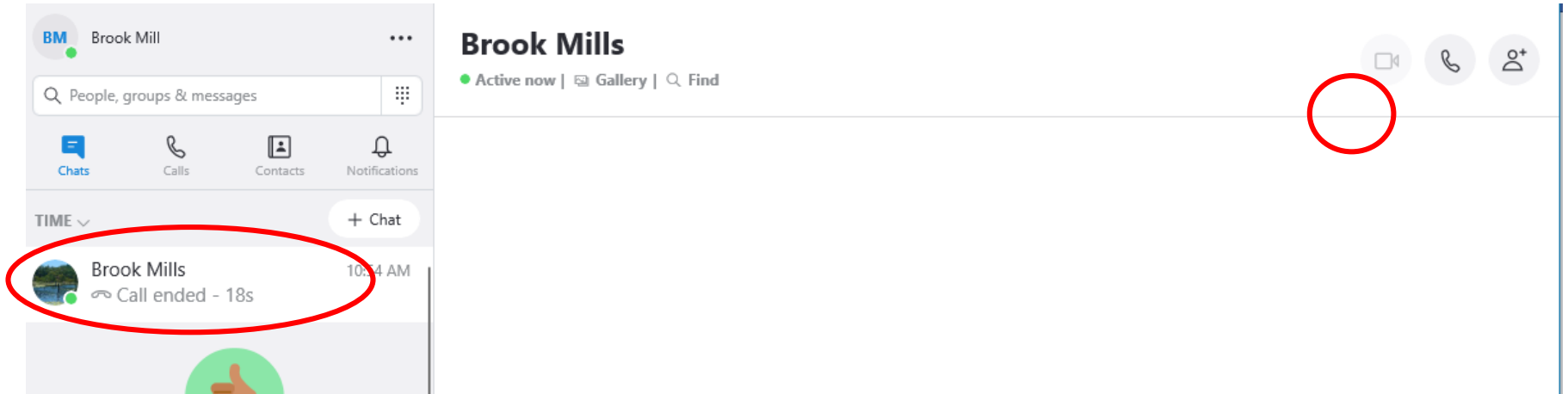


Add people using their email



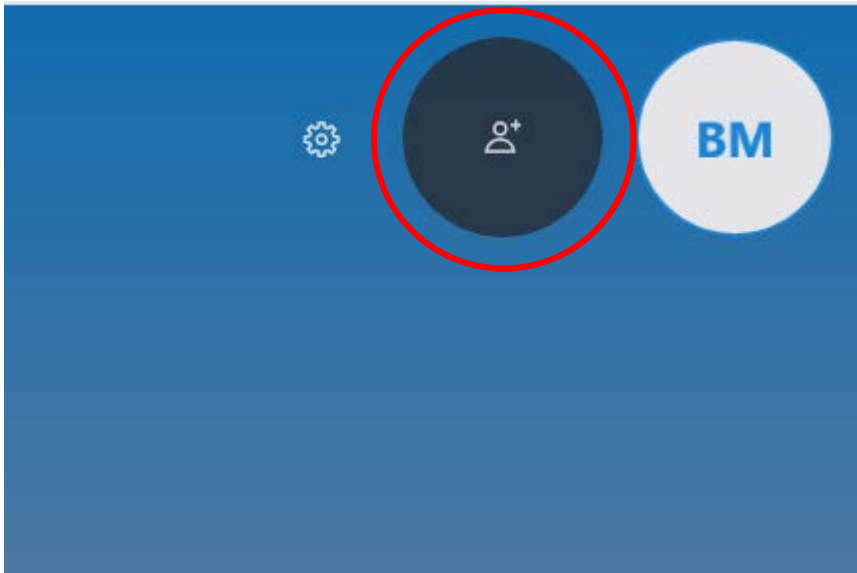
If you cannot find someone via their email they may not have created an account on Skype yet.

Start a call



- Skype does not let you schedule calls
- To begin a call, click on the contact you wish to call
- Then in the top right click on the video call button

Adding more people to a call



- Once the call has started you can add more participants by clicking on the contact icon
- After clicking on the icon select the contact you wish to add to the call